

**Louisiana State Board of Examiners of Psychologists
LICENSED SPECIALIST IN SCHOOL PSYCHOLOGY ADVISORY COMMITTEE**

**MEETING MINUTES
Wednesday, June 4, 2025**

MEETING LOCATION: LSU Health Sciences Center, 411 South Prieur Street, ROOM HDC 128, New Orleans, LA 70112

I. OPEN MEETING

Call to Order

The meeting of the Licensed Specialist in School Psychology Advisory Committee (“Committee”) of the Louisiana State Board of Examiners of Psychologists (“Board”) was called to order at 1:35 p.m. by Dr. Katherine Chenier, Committee Chair.

Committee Members Present:

- Dr. Katherine Chenier, Chair
- Ms. Kelley Pursell
- Dr. Sarah Fletcher
- Jaime Monic, Ex Officio Member (non-voting)

A quorum was present.

II. REVIEW AND APPROVAL OF AGENDA

Motion to approve the agenda with added Executive Session item to review the licensing application for Cydney Hinson was made by Dr. Fletcher, seconded by Ms. Pursell. Following opportunity for discussion, the motion passed unanimously by roll call vote as follows:

- Dr. Chenier: Yea
- Ms. Pursell: Yea
- Dr. Fletcher: Yea

III. REVIEW AND APPROVAL OF MINUTES (March 13, 2025)

Motion to approve the March 13, 2025 meeting minutes with corrections was made by Dr. Chenier, seconded by Dr. Fletcher. Following opportunity for discussion, the motion passed unanimously by roll call vote as follows:

- Dr. Chenier: Yea
 - Ms. Pursell: Yea
 - Dr. Fletcher: Yea
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IV. DISCUSSION ITEMS

1. Updates

a. Rule Revision to Application Workflows

The Committee received an update that revisions to streamline the LSSP application workflow for both legacy and standard applicants were finalized on April 20, 2025. Suggestions were made that revisions to the Steps Toward Licensure for LSSP's would be needed to align with new workflows.

b. LSSP Continuing Professional Development – Supervised Practice Plan Form

The Committee received an update that the form approved to document LSSP supervision for preapproval of CPD for supervision activities had been published on the website. The Committee discussed the update and identified a roadblock to licensure for LSSP's due to limits set by LDOE that prohibits employment of trainees unless they have a license...thereby removing an opportunity to allow training within a school system. The committee discussed a potential solutions including a) to amend R.S. 37:2356.3.A(1)(g) and remove the term "certified school psychologist" and/or b) for LDOE to extend provisional licensure so a trainee could have access to training.

c. 2025 Call for Nominations

The Committee was updated that no self-nominations had been received to fill the upcoming vacancy occurring June 30, 2025. Dr. Chenier affirmed that July 1, 2025 and would be her last meeting and moved to nominate Ms. Kelley Pursell for the position of Chair of the LSSP Committee effective immediately. Following opportunity for discussion, the motion passed unanimously by roll call vote as follows:

- Dr. Chenier: Yea
- Ms. Pursell: Yea
- Dr. Fletcher: Yea

2. Future Meetings (Date/Time/Location)

The Committee confirmed the next meeting dates to include:

Wednesday, September 3, 2025 at 1:00 p.m.

Wednesday, December 3, 2025 at 1:00 p.m.

3. Conduct comparison review of requirements to receive National Certification in School Psychology vs. Louisiana Licensed Specialist in School Psychology.

The Committee reviewed the previously drafted comparison of national vs. state credentialing standards. The Committee identified areas where the document needed updating in light of recent revisions to LDOE's credentialing and LSBEP's updated regulations. Ms. Monic agreed to share an editable draft with the Committee so revisions could be proposed and discussed at their next meeting in September.

4. Continue to review and update regulations:

a. Telesupervision for LSSPs

This item was tabled until September 3, 2025.

b. Chapter 40 – Continuing Education

Following additional draft revisions made by the Board to continuing education for licensed psychologists (Chapter 8), the Committee reviewed a second revision to Chapter 40 (continuing education for LSSP's) which draft aligned with the Committee's goal of being consistent with Chapter 8.

V. EXECUTIVE SESSION

Motion to enter Executive Session to review applications was made by Ms. Pursell, seconded by Dr. Fletcher at 3:12 p.m. Following opportunity for discussion, the motion passed unanimously by roll call vote as follows:

- Dr. Chenier: Yea
- Ms. Pursell: Yea
- Dr. Fletcher: Yea

The Committee reviewed the following applications in Executive Session:

- Amanda DeWitt (Reinstatement)
- Amber Osborn
- Vanessa Chahin
- Kathleen Berry-Hebert
- Natalia Diaz
- Cheri Quinn
- Cydney Hinson

Motion to exit Executive Session and return to open meeting was made by Ms. Pursell, seconded by Dr. Fletcher at 3:55 p.m. Following opportunity for discussion, the motion passed unanimously by roll call vote as follows:

- Dr. Chenier: Yea
- Ms. Pursell: Yea
- Dr. Fletcher: Yea

Dr. Fletcher exited the meeting at 4:04 p.m.

Motion: Following review, Ms. Pursell moved to affirm the reinstatement of Amanda DeWitt and submit to the Board for final approval. Following opportunity for discussion, the motion passed unanimously by roll call vote as follows:

- Dr. Chenier: Yea
- Ms. Pursell: Yea

Motion: Finding that Cheri Quinn met requirements for licensure as an LSSP, Ms. Pursell moved in favor recommending Ms. Quinn the Board for licensure. Following opportunity for discussion, the motion passed unanimously by roll call vote as follows:

- Dr. Chenier: Yea
- Ms. Pursell: Yea

Motion: Finding that Amber Osborn had not met requirements for licensure as an LSSP, Ms. Pursell moved in favor recommending Ms. Osborn's application to the Board for denial. Following opportunity for discussion, the motion passed unanimously by roll call vote as follows:

- Dr. Chenier: Yea
- Ms. Pursell: Yea

No further motions were moved related to licensing recommendations, staff will communicate further will applicants regarding additional information needed to complete application.

VI. ADJOURNMENT

All business being completed, the meeting adjourned at 4:51 pm.

Prepared by: Jaime Monic
Executive Director (Ex Officio Member)
Date Prepared: 8/28/2025

CERTIFICATION

I hereby certify that the foregoing is a true and correct copy of the minutes of the Licensed Specialist in School Psychology Advisory Committee ("Committee") of the Louisiana State Board of Examiners of Psychologists ("Board") held on Wednesday, June 4, 2025, at LSU Health Sciences Center, 411 South Prieur Street, ROOM HDC 128, New Orleans, LA 70112, as approved by the Committee on the 3rd day of September 2025.


Kelley Pursell (Sep 9, 2025 21:43:54 CDT)

Kelley Pursell, LSSP
Chair, LSSP Advisory Committee

Date: Sep 9, 2025

NOTICE: LA R.S. 42:14.D. Public comments – In accordance with LA R.S. 42:14.D., the LSBEP shall allow public comments at any point during a meeting of the LSBEP prior to action on an agenda item upon which a vote is to be taken. Individuals who wish to comment on a matter must sign in and state their intent to comment on a matter.
La. R.S. 44:33.1 - In compliance with La. R.S. 44:33.1, the LSBEP hereby gives notice that information submitted to the LSBEP may become public record pursuant to the provisions of Louisiana Public Records Law, La. R.S. 44:1, *et seq.*






MINUTES 6-4-25 FINAL APPROVED 9-3-2025

Final Audit Report

2025-09-10

Created:	2025-09-05
By:	Jaime Monic (admin.lsbep@la.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAHAAaDcy6n3FJcNTcRV2Sf60SYXaxRuQU

"MINUTES 6-4-25 FINAL APPROVED 9-3-2025" History

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